# **PDG Schedule for 2019 Updates**

#### Please note:

- Meeting all deadlines is essential for the timely publication of the 2019 web updates of the Review.
- Papers published through January 15, 2019 will be included via literature searches. Additional published papers may be included at the discretion of the overseer until February 15, 2019. Adding new data or papers after February 15, 2019 requires group leader approval that will only be granted in special cases.
- Updates of review articles for the 2020 edition of the *Review* must be completed in 2019 according to the schedule below. In 2020 only minimal updates to synchronize numbers and figures with the 2020 Listings will be possible. Rare exceptions for special cases require approval well in advance.
- Publication target dates for 2019 web updates:

o Listings: June 1, 2019

o Reviews: December 1, 2019

## **Deadlines for Listings**

#### 1<sup>st</sup> encoding cycle (covering ~8 months of publications)

| Sep 11, 2018 | Literature search up to Sep 10 completed  |
|--------------|---|
| Sep 14, 2018 | Editor releases literature search to encoders   |
| Oct 24, 2018 | Encoders complete entering encodings in PdgWorkspace, sign off encodings to overseer      |
| Nov 21, 2018 | Overseers sign off encodings, verification starts   |
| Dec 14, 2018 | Verification and corresponding changes by overseer completed; final encodings with editor |

#### 2<sup>nd</sup> encoding cycle (covering ~4 months of publications)

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|--------------|--|
| Jan 16, 2019 | Literature search up to Jan 15 completed   |
| Jan 18, 2019 | Editor releases literature search to encoders  |
| Feb 13, 2019 | Encoders complete entering encodings in PdgWorkspace, sign off encodings to overseer   |
| Mar 6, 2019  | Overseers sign off encodings, verification starts, any fits from external groups requested   |
| Apr 3, 2019  | Overseers complete corrections from verification, adding of external fit results, check of Summary Tables, update of Conservation Laws. 2019 Listings completely done. |

### **Deadlines for review articles**

| May 15, 2019 | All 2019/2020 review authors determined  |
|--------------|--|
| May 31, 2019 | Scope of review changes agreed between authors and overseers                         |
| Aug 30, 2019 | Overseers have identified referees who agree to provide their comments before Sep 24 |
| Aug 30, 2019 | Updated reviews due from authors, refereeing starts within a few days                |
| Sep 24, 2019 | Referee reports sent to authors  |
| Oct 16, 2019 | All referee comments addressed, final reviews signed off to editor                   |
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